

Pastor's Report to Consistory
October 2, 2017

The biggest item on my plate in September was the announcement of my retirement effective February 1, 2018. I have appreciated everyone's support during this time. I contacted our shut-ins in advance of receiving my letter, or I hand delivered the letter as to give them an opportunity to share their concerns and to provide some reassurance that they will not be forgotten once I leave.

There are several tasks that I need to accomplish before my departure:

1. Work with Rheba to make sure that administrative tasks are covered.
 2. Work with the worship team so that they know how to put a service together and locate resources for the service. Also, to think about Lent which begins on February 14, a very early Ash Wednesday.
 3. Meet with Christian Education Committee and make some decisions about the leadership of that committee.
 4. Meet with the Pastoral Relations committee to receive feedback about tasks that need to be accomplished that are not listed here.
 5. Meet with all present and past Elders to plan for pastoral care for our shut-ins and others who may be in need after I leave.
 6. Plan for a final worship service and a celebration of our time together and my retirement.
 7. Work with the Penn West Conference and Rev. Ackerman as well as the Westmoreland Association Committee on Ministry as Denmark Manor takes its next steps.
- With Consistory's approval, I have found clergy to cover the three weddings that are scheduled in 2018. Rev. Robert McKie is available to cover the wedding of Brandon Mattei and Stephanie Parkinson on May 12. Rev. Joseph Hedden is available to officiate at the wedding of Christine Whitemen and Steve Morgan on June 30. Rev. McKie is again available on September 14 to officiate at the wedding of Shannon Answine and William Shank. We will need to issue keys to them in advance so that they can meet with the couples in the Pastor's Study here at the church.
 - The Worship Team has discussed Christmas Eve, which falls on a Sunday this year. We will have our regular 11:00AM service as well as our 7:30PM candlelight service. The Worship Team will continue to meet at 6:30PM until we have a plan in place for the new year.
 - The Christian Education Committee will meet on October 9 at 7:00PM.
 - The Pastoral Relations Committee will meet on October 18 at 7:00PM.



Respectfully submitted,

Meredith Hutchison.

